



**MEETINGS SUMMARY:**  
 Week of August 29, 2022

**Emergency Cold Weather Shelter  
 Task Force**

**August 29, 2022:**

**Meeting Recording:** <https://www.youtube.com/watch?v=ifMNi76yUil>

**Meeting Objective:** Organize work efforts

**Meeting Agenda:**

- Welcome
- Status of Immediate Shelter Activities
- Organizing the Work
- Confirm/Update Planning Assumptions and Capacity Needs
- Facilities and Site Evaluations
- Engagement & Communications
- Data Dashboard Issues and Opportunities
- Wrap Up & Next Steps

Key Decisions/Updates
Weekly pop-ups are taking place at the Pena Park Pavilion near Centennial Campground; pop-ups will potentially expand to other locations.
ACEH has reviewed the HUD matrix tool and will continue to keep it up to date.
Task Force has formed sub-groups for: Data, Communications, Facility Review, Engagement with Unsheltered Individuals, and Operations. <i>Full list of members can be found in the detailed notes.</i>
Factors that might affect planning assumptions: Early release of PFDs at the end of September; advance notice of Centennial Park closures (could result in people searching for alternatives sooner), and coordination of warming location(s) during cold weather.
The Facilities sub-group has completed an initial screening of possible emergency shelter sites based off of a matrix developed during the facilitated process.
The Administration is expected to release information about an Invitation to Bid this week.

**August 31, 2022**

**Meeting Recording:** <https://www.youtube.com/watch?v=awKY4OnO6Ok>

**Meeting Objective:** Coordinate progress for development of emergency shelter plan

**Agenda:**

- Welcome
- Status of Immediate Unsheltered Response
- Confirm/Update Planning Assumptions and Capacity Needs
- Data
- Facilities and Site Evaluations
- Operations Issues/Plan
- Engagement with Persons with Lived Experience
- Communications with Public

<b>Key Decisions/Updates</b>
No meetings will be held next week due to Labor Day and the special Assembly Committee on Housing and Homelessness meeting. The next meeting will take place September 12, 2022.
Task Force plan will be presented to the HPRS Advisory Council at their meeting on September 22.
Affirmed planning assumptions: ~ 350 capacity (includes Centennial Park and other campers only); 150 capacity per site code limitation; 24/7 shelter with meal and showers; expect increased need at 10F, with rain, and when PFD runs out.
AHD representative presented a high-level overview of the Administration plan. Facilities Sub-Group presented spreadsheet of facilities options. <b>Task Force decided to focus on:</b> <ul style="list-style-type: none"><li>- Non-congregate shelter, vetting three specific hotel options</li><li>- Daytime services, with a focus on the Benson DMV</li><li>- Congregate settings (secondary focus given that Administration plan already identifies congregate shelter location(s))</li></ul>
Lived experience survey is complete and ready to go into the field with outreach staff.
Communications sub-group is refining their plan, including meetings with: community councils, HOAs, business groups, the HLC, Assemblymembers, and the Mayor's Office.
Owen and Julie with the Communications sub-group plan to host cookie & coffee chats with people experiencing sheltered and unsheltered homelessness, to get their thoughts on the winter shelter plan.

## TASK FORCE ACTION ITEMS

Running List of Action Items / Next Steps	Status
<i>Week of August 22, 2022</i>	
- ACEH to inquire with the administration on the status of their plan.	Complete. Plan is forthcoming.
- Rental assistance end dates to be compiled for consideration as part of the plan.	
- ACEH + Task Force members to follow up on models from other states that might inform the process.	
- Assemblymember Rivera to determine if there should be a work session for the plan.	Complete. Meeting to be held 9/21/22.
- Task Force charter to be updated and recirculated.	Complete.
- Inventory/site evaluation subgroup to compile list of potential sites and bring it back to the group.	Complete.
- ACEH to bring back a proposed list of sub-groups.	Complete. Sub-groups have been formed.
- ACEH to bring back a draft of the survey for people experiencing unsheltered homelessness.	Complete. Survey is ready to go live.
- ACEH to share AHD documents outlining policies & procedures for emergency shelter.	Complete.
- ACEH to run utilization analysis on Aviator Hotel data.	Complete. Shared at 8/29 meeting.
<i>Week of August 29, 2022</i>	
- ACEH to get an update from the Healthy Spaces team on camp abatement.	Outreach has occurred; no response yet.
- ACEH to send out the facilities matrix with information on triggers.	
- ACEH to provide an update on HMIS population data adjustments for assumptions on sub-populations.	In progress.
- ACEH to initiate emails between sub-groups.	Complete. Sub-groups to meet this coming week.
- ACEH to follow up with Andy Nester at AHD.	Complete.
- Facilities matrix to be refined with screening criteria; ranked list to be brought to next meeting.	Complete. Matrix presented at 8/31/22 meeting.
- AHD to determine and share the plan for stepdown at the Aviator.	Complete. Update shared at 8/31/22 meeting.
- Deeper dive into three non-congregate options: America's Best Value Inn, Alex Hotel, Barratt Inn.	
- Deeper dive into the Benson DMV as a potential daytime and/or overnight congregate shelter site.	
- Task Force will continue to pursue Arctic Recreation Center as a potential congregate shelter site.	

<ul style="list-style-type: none"> <li>- Operations sub-group will develop budget plans/estimates for: 1) 150-bed congregate site and 2) 150 non-congregate beds to use as reference points.</li> </ul>	
<ul style="list-style-type: none"> <li>- Assemblymember Rivera will continue outreach on sprung structure option.</li> </ul>	
<ul style="list-style-type: none"> <li>- Service providers can contact Owen Hutchinson at ACEH if they would like to host a cookie &amp; coffee meet and greet with people experiencing homelessness to discuss winter shelter.</li> </ul>	
<ul style="list-style-type: none"> <li>- Communications sub-group will share a one-pager at the next Task Force meeting.</li> </ul>	

**Next Meeting:** Monday, September 12, 2022