



MEETINGS SUMMARY:
Week of August 22, 2022

**Emergency Cold Weather Shelter
Task Force**

August 22, 2022: Kickoff Meeting

Meeting Recording: https://www.youtube.com/watch?v=tI71TjD7_N0

Meeting Objective: Establish charter and commitments for Anchorage Emergency Cold Weather Shelter Planning Task Force (“Task Force”).

Meeting Agenda:

- Welcome
- Introductions
- Draft Task Force Charter, *attached*
- Charter Feedback and Discussion
- Issues and Concerns
- Next Steps

Task Force Purpose: The Task Force is focused specifically on emergency shelter for the winter. A separate group is working on immediate emergency shelter needs.

Action Items / Next Steps
- ACEH to inquire with the administration on the status of their plan.
- Group to compile rental assistance end dates for consideration as part of plan.
- ACEH + Task Force members to follow up on models from other states that might inform the local process.
- Meeting attendees to identify other key individuals to join the Task Force, either at certain points or for the whole process.
- Assemblymember Rivera to determine if there should be a work session for the plan.
- Task Force charter to be updated and recirculated before the next meeting.
- Post-meeting comments can be shared directly with Meg Zaletel at mzaletel@aceh.org

August 24, 2022: Second Meeting

Meeting Recording: <https://www.youtube.com/watch?v=EdWBQkNZKuc>

Meeting Objectives:

- Establish planning assumptions to be used during this process: how many people, different populations that will be served, etc.
- Discussion and decision points on how to organize the work.

Agenda:

- Welcome
- Review Revised Task Force Charter
- Define Emergency Shelter Needs
- Organizing the Work
- Engagement & Communications

Key Decisions	Notes
Planning will be based on the estimate of 350 individuals experiencing unsheltered homelessness in Anchorage.	<i>This is based on the approximate count of people at Centennial (200) and people encountered by street outreach.</i>
Task Force will use current HMIS data to estimate population characteristics/demographics of unsheltered individuals to be served.	<i>Comments that this data likely underestimates high level of needs and racial inequities in unsheltered population. Task Force will continue exploring other data sources that might capture unsheltered individuals more specifically.</i>
Facilities will be limited to 150 max.	Per MOA shelter ordinance
Task Force will use a modified version of the matrix in HUD’s Winter Shelter Planning Tool for planning process.	<i>ACEH to bring back an updated version of the matrix at the next Task Force meeting.</i>
Task Force agrees that emergency cold weather shelter should have 24-hour access, meals, and showers.	<i>Note that transportation will be a greater issue if 24-hour services are provided at different facilities.</i>

Action Items / Next Steps
- Inventory/site evaluation subgroup will combine list of proposed sites with existing inventory and bring it back to the group next week.
- ACEH to bring back a proposed list of subgroups, to include a communications group and the inventory/site evaluation group.
- ACEH to bring back a draft of the survey for people with lived experience, along with information on budget for survey incentives.
- ACEH to share AHD documents outlining procedural steps for emergency shelter.

- ACEH to run utilization analysis on Aviator data, to compare flows in and out of congregate and non-congregate shelter.

Next Meeting: Monday, August 29, 2022